# University of Colorado Denver
# Annual Award for Excellence in Faculty Mentoring

# Spring 2023

Purpose, Eligibility and Nomination, Submission, and Selection Processes

I.   Purpose

The Annual Award for Excellence in Faculty Mentoring seeks to recognize the important role that faculty play in supporting their colleagues through supportive mentoring relationships. Mentoring is an integral part of encouraging faculty vitality and professional growth. Mentoring of other faculty involves not only professional support, but also personal and social aspects, and includes activities related to teaching, scholarship, service and academic career development.

II.  Eligibility

The mentoring award will be given to a faculty member, employed for at least three years on the downtown campus, who has served as an exceptional mentor to other faculty. All faculty members who have served as a lecturer, instructor, senior instructor, or as an assistant professor, associate professor, or professor (CTT and TT/T) are eligible to be nominated or to nominate themselves. All nominated faculty members not initially selected as the awardee will be considered in the subsequent two years.

III. Nomination and Submission Processes

**Step 1**. Faculty members wishing to nominate themselves or a colleague for the Excellence in Faculty Mentoring award should submit the nomination form (attached) to Betsy Metzger (betsy.metzger@ucdenver.edu), faculty affairs senior coordinator in the Provost's Office by **Monday, February 6, 2023**. The nomination form includes a brief statement (<300 words) explaining why the individual should be considered for the Excellence in Faculty Mentoring award. The statement should provide examples of how the nominated individual has contributed to the professional development of faculty colleagues.

**Step 2.** Following the submission of the nomination form, nominees will be contacted and asked to submit:
(1) a current vita;
(2) brief statement (< three pages) that articulates a mentoring philosophy/approach and provides concrete examples of mentoring work with other faculty with an emphasis on the past three years of mentoring;
(3) solicited letters from current or former mentees (maximum of three letters); and

(4) contact information for two individuals who could serve as a reference and who could discuss the nature and impact of the nominees' mentoring work. While additional documentation is not required, nominees may include other pertinent materials (e.g., evidence of mentoring pairs' collaborative projects, co-authored presentations, papers, notes of support or appreciation).

The nominated faculty member should submit those materials to Betsy Metzger (betsy.metzger@ucdenver.edu), faculty affairs senior coordinator in the Provost's Office, by **Friday, February 24, 2023**.

Sample dossiers for this award are available in the Center for Faculty Development & Advancement (CFDA). Contact the Center at center.facdevelopment@ucdenver.edu or 303-315-3033.


IV.    Selection Process

A. The review committee will consist of five faculty members involved in the CFDA mentoring program who have not nominated a candidate and have not been nominated themselves. Their review will be guided by the attached rubric and an awardee will be selected based on the strengths of the nominated faculty member's mentoring ability and the quality of the mentoring relationship(s).

B. DEADLINES

- **February 6, 2023**: Nomination letters due to Provost's Office.
- **February 24, 2023**: Nominated faculty member(s) submits his/her supporting documentation to Provost's Office.
- **March 10, 2023**: The review committee will report the awardee to the faculty affairs senior coordinator in the Provost's Office.

V.    Award

The recipient will receive a monetary award of $1,500 and a glass sculpture. The awardee also will be recognized with a plaque that is added to the Faculty Awards Gallery in the North Classroom Building.


**For more information**, contact Betsy Metzger (betsy.metzger@ucdenver.edu), faculty affairs senior coordinator in the Provost's Office, at 303-315-2107.

## Excellence in Faculty Mentoring Criteria

| Criteria | Below Proficient (0 point) | Proficient (1 points) | Above Proficient (2 points) |
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| Evidence that the mentor provided outstanding professional support. | Evidence is not addressed or is unclear. | Evidence is evident and essential clarifying information is provided. | The discussion provides a compelling picture of how the nominee mentored over the past three years. |
| Evidence that the mentor helped shape the teaching, scholarship, and/or service work of the nominator(s). | No connection is made to shaping the nominee's growth. | A connection between the mentor's efforts and actions and the influence that had on the nominee is provided. | The mentor generously shared their valuable time to be accessible to their faculty mentee(s). The mentor served as a role model by maintaining high standards for excellence within their own discipline and the greater institution. |
| Evidence that the mentor has helped the nominator(s) manage and further their career. | Discussion of evidence may be incomplete or unclear. | Documented evidence that the mentor helped to support a colleague to be engaged in the CU Denver academic community. | The mentor offered sound counsel and valuable information to their mentee in order to advance and develop the mentee's own path to academic and professional success. |
| Evidence of mentoring activities that supported colleagues in becoming effective teachers and/or scholars. | Evidence regarding mentee's development is missing, incomplete, or vague. | Display of evidence of mentees completing defined projects such as teaching goals, grants, publications, and/or service accomplishments. | The mentor provided a comprehensive picture of how they have provided support and how that guidance impacted the mentee's professional life. |